

Directory Advertising Terms & Conditions

1. Publisher shall hereinafter mean Interfaith Directory of The Woodlands and Advertiser shall mean individual, DBA, partnership, association, joint stock company or corporation authorizing listings and/or display advertising in this Directory. Directory hereinafter shall mean project authorized by the Advertiser to be produced by the Publisher. The parties will be bound by this contract when signed by the Advertiser and accepted by the Publisher.
2. Advertiser will be sent a proof for each display ad and Half Space ad. Changes to ad copy must be received by fax, mail or email by given deadline. If changes are possible after given deadline a fee may incur.

The firm name, address and telephone number as shown on the face of this contract are the criteria for correctness in each directory as subscribed. It is the responsibility of the Advertiser to inform the Publisher in writing of any changes in address or telephone.
3. The Publisher reserves the right to reject any advertisement or listing at any time for any reason. The Publisher will not, under any circumstances, include advertisements or listings for any products or services that are illegal.
4. The Publisher reserves the right to extend or reduce by not more than four (4) months the issue date and period of the Directory. In no event shall the issue date of the Directory be later than December 1 of the year succeeding the year in which this contract is entered into by the Advertiser and Publisher.
5. If an error or omission of the advertisement occurs because of the negligence of the Publisher, in no event shall the Publisher's liability exceed the amount paid or payable by the Advertiser for the item or items omitted, or in which errors occur, for the life of the issue of the Directory involved. If an error should occur in display advertising or a paid listing, the following adjustment by the Publisher will only be considered:

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| a. Wrong main phone number | 100% |
| b. Wrong ad | up to 100% |
| c. Wrong alternate call number | 15% |
| d. Wrong address | up to 25% |
| e. Incorrect spelling of a business name | up to 25% |
| f. Incorrect spelling of a word | none |
| g. Color errors | up to difference for B/W ad price |

Any request for adjustment must be submitted to the publisher within three (3) months after the publication. No adjustment will be considered on free advertising.
6. The person signing this contract warrants that he/she has authority for and in behalf of the Advertiser to do so. In addition, the signer, on behalf of the Advertiser, represents and warrants that he/she is a Duly Authorized Agent for the Product or Service to be advertised and that the use of any Trade Mark, Logo and Trade Name appearing in the advertising hereby contracted for has been authorized by the Owner or Owners thereof. The Advertiser agrees that he/she will hold the Publisher harmless from any and all claims and demands asserted against the Publisher by reason of the falsity of any portion of said advertising or the unauthorized use of any Trade Mark, Logo, Copyright or Trade Name therein.
7. An advertiser may cancel advertising providing such notice of cancellation is made in writing and received by the Publisher before the given deadline. Cancellation will only be accepted with signature of individual signing original contract. Customers who cancel and have paid for their ad will receive a partial refund or credit. Listings and display ads will have a production fee of 20%. No refund will be given after pagination has been completed.
8. Reasonable care is taken to see that the Directory delivery is accurate. However, Publisher does not guarantee a 100% delivery accuracy.
9. All ads created by Interfaith are for reproduction in Interfaith of The Woodlands Publications only.
10. It is Interfaith's policy to have all listings and display ads for the print directory paid by date of printing. Any account more than 30 days past due may be subject to a 2% billing and/or late fees.